



TSP Rules of Order

Article I. Name and Objectives

A. Name

This organization shall be known as the "Tennessee Society of Pharmacists", herein referred to as "TSP".

B. Objectives

The objectives of TSP shall be:

- a. To ensure that the benefits, protection, and counsel of qualified pharmacists are available to patients, organized health care systems, members of the health professions, educational institutions, state and local governments, and regulatory bodies.
- b. To assure a high-quality professional practice through the establishment and maintenance of standards of professional ethics, programs of continuing education, and of training programs for students and those practitioners who are new to pharmacy practice. TSP will provide a forum for the interchange of ideas and information among pharmacists and other members of health care professions.
- c. To encourage and foster research in pharmacy practice and in the pharmaceutical sciences.
- d. To foster the advancement of the pharmacy profession.
- e. To assist in providing an adequate supply of qualified pharmacists.

Article II. Membership and Definitions

A. The membership of the Society shall consist of active members.

B. Definitions

- a. Pharmacist – A pharmacist shall be defined as any legally qualified pharmacist who embraces the goals and objectives of TSP.
- b. Active Member – An active member shall be a pharmacist as defined in Article II, Section (b) of these Rules of Order and who embrace the goals of the Tennessee Society of Pharmacists.



Article III. Officers

The officers of the Tennessee Society of Pharmacists shall be a Chair, Chair-Elect, a Secretary, and Secretary-Elect. The Chair-Elect shall be elected annually for a term of one year and shall ascend upon completion of his/her term to the office of Chair. The Secretary-Elect shall be elected annually for a term of one year and shall ascend upon the completion of his/her term to the office of Secretary.

Article IV. Executive Committee

The Executive Committee of TSP shall consist of the current officers of TSP and the Immediate Past-Chair.

Article V. Amendments

Every proposition to alter or amend these Rules of Order shall be submitted in writing by two or more voting members at any business meeting of the Society and must be approved by two-thirds of the votes cast.

Article VI. Dues

Annual dues are set by the TPA Board of Directors and are collected annually by TPA on a rolling membership cycle.

Article VII. Officers

A. Composition

The officers of TSP shall be stated in the Rules of Order.

B. Nomination

Members of TSP may self-nominate for officer positions within TSP or be nominated by a fellow member.

C. Election

The TSP election shall occur as part of the TPA election.

D. Ballots



Ballots will be distributed to TSP members as part of the TPA election. A candidate shall be declared elected to an office if he/she receives the highest number of votes. All candidates shall be notified of the outcome of the election.

In the event of a tie vote, the process outlined in the TPA by-laws related to resolving a tie vote shall be followed.

E. Assumption of Office

The newly elected Chair-Elect and Secretary-Elect shall assume their respective offices in tandem with the administrative cycle of TPA.

F. Duties

Chair – The Chair shall be the principal elected official of TSP and shall be so recognized at all TSP programs and activities. The Chair shall appoint the chair and members of all standing committees, other committees as needed, and society delegates to the Tennessee Pharmacists Association House of Delegates. He/she shall be a member of the Executive Committee and serve as its Chair.

Chair-Elect – The Chair-Elect shall perform the duties of the Chair when the Chair is unable to do so. He/she shall be a member of the Executive Committee and serve as its Vice-Chair. He/she shall assume other duties as directed by the Chair.

Secretary – The Secretary shall keep minutes of all sessions of TSP. He/she shall notify members of the time and place of meetings. He/she shall assist, where possible, with the secretarial activities of all standing special committees. He/she shall keep the Chair informed of all activities by forwarding to him/her copies of all pertinent correspondence. He/she shall be a member of the Executive Committee.

Secretary-Elect – The Secretary-Elect shall assume the duties of the Secretary in the absence of the Secretary. He/she shall be a member of the Executive Committee.

G. Vacancies

The Executive Committee shall fill all vacancies which may occur by death or resignation, except as provided for elsewhere. If the Chair becomes unable to perform the duties of



his/her office, the Chair-Elect shall immediately ascend to the office of Chair. If both the Chair and Chair-Elect become unable to perform the duties of their offices, the Executive Committee shall appoint, from its membership, a Chair to serve for the balance of the unexpired term.

Article VIII. Committees

A. Executive Committee

The Executive Committee shall consist of the Chair, Chair-Elect, Secretary, Secretary-Elect, and the Immediate Past-Chair. Meetings shall be called when needed to make whatever decisions are necessary between business meetings of TSP. The Executive Committee may appoint administrative personnel to perform assigned duties.

B. Ad hoc committees

The TSP Chair may appoint ad hoc committees as needed or as directed by TPA executive leadership.

Article IX. Meetings

A. Business meetings

The Society may hold business meetings at a time and place which shall be determined by the Executive Committee, such as any of the TPA annual conferences.

Article XI. Parliamentary Procedure

Robert's Rules of Order, latest revised edition, shall prevail at all meetings of the Society except where contrary to these Rules and Orders or any standing rule.

Article XII. Quorum

A majority of the active members registered at any meeting of the Society shall constitute a quorum.

As Amended June 16, 1991, February 17, 1997, February 28, 2006, January 30, 2026